



BORROWER INFORMATION

9725 Frankstown Road | Pittsburgh, PA 15235
PMRG direct: 412-871-3961 fax: 412-251-5439
info@pmrgsolutions.com
www.pmrgsolutions.com

To: Intissar, LLC

Property Address: 104 Wilmar Drive, Pittsburgh, PA 15238

Completion of this questionnaire and returning all completed documents and forms will help to expedite the above closing. *In addition, kindly submit a copy of your existing title insurance policy if available.* This will help to clear any issues discovered in the title search. Thank you!

Do you have an existing mortgage on this property? () yes () no

If YES: Lender: _____ Account #: _____

*please complete the attached Payoff Authorization Form so that we may obtain a payoff.

1. Do you have a second mortgage, equity line of credit, lien or judgment against the property? () yes () no

If YES: Lender: _____ Account #: _____

*please complete another Payoff Authorization Form so that we may obtain a payoff.

2. Will all borrowers attend the closing? () yes () no

If not, please explain borrower's signing ability so arrangements can be made to have the Deed and other documents signed in advance:

3. Have you filed for bankruptcy? () yes () no

4. Please provide forwarding information:

Address: _____

Email: _____

Phone: _____

5. Please provide Social Security No. & Date of Birth (this information is necessary to order lien letters, payoff statements, and clear any title issues that may incur.)

Name _____ SS#: _____ DOB ___/___/___

Name _____ SS#: _____ DOB ___/___/___

*****REMEMBER TO BRING A CURRENT (NOT EXPIRED) FORM OF GOVERNMENT-ISSUED PHOTO ID WITH YOU TO CLOSING*****

6. Marital status: _____
 If married and spouse is NOT listed on the current deed, please provide the name of spouse. In order to convey clear title to the property and to the purchaser, the spouse will need to sign the new deed to release any marital rights on the property. _____
7. If a spouse or other individual on the deed is deceased, please provide a **death certificate or another proof of death** (funeral announcement or card, obituary, or letter from funeral director).
8. Water and/or Sewer service provider? PLEASE LIST ACCOUNT NUMBERS. WE NEED IN ORDER TO PROCESS THE FILE.

9. NOTE: Borrower understands that it is the borrower's responsibility to obtain any occupancy or dye test required by the municipality. Borrower agrees to contact the municipality to confirm if they require an occupancy or dye test or any other certifications? (____) yes (____) no
10. Does this property belong to a Homeowner's Association? (____) yes (____) no
If yes, name and telephone number of the homeowner's association and/or Management Company?
BORROWER IS RESPONSIBLE FOR OBTAINING A HOA SALE CERTIFICATION

11. Borrower agrees to pay PMRG the following fees for any of the services performed on behalf of the Borrower. *These fees do not include state mandated closing fees

In-House Notary Fee	Doc Prep Fee	Closing Fee	Municipality Certification	Wire Fee	Courier Fee
\$75.00	\$175.00	Outside office or non-business hours Min. \$225.00	As charged by the Municipality	\$30 each	\$35 each

12. Borrower(s) authorize PMRG to order tax certifications and municipal lien letters as required by the municipality. The borrower will reimburse PMRG upon receipt of an invoice for any out of pocket costs incurred.
13. Borrower also authorizes the delivery of the combined ALTA settlement statement and Closing Disclosure/HUD 1 to the authorized agents and Borrower(s) prior to, and at closing.

 Signature(s)

 Signature(s)



PAYOFF AUTHORIZATION FORM

DATE: September 1, 2021

PHONE: (412)871-3961

FAX: (412) 251-5439

ATTN: PAYOFF DEPARTMENT- URGENT
REQUEST FOR PAYOFF AND TO FREEZE ACCOUNT

BORROWER'S NAME(S): Intissar, LLC

LENDER NAME AND PHONE NUMBER:

ACCOUNT #: _____

*LAST 6 DIGITS SS#: XXX-__ - _____

PROPERTY ADDRESS: _____

**Mandatory to obtain payoff statement from lender*

This is to inform you that the above homeowner(s) are REFINANCING the above property. Please fax a payoff letter to 412-251-5439 as soon as possible. This closing is scheduled for August 25, 2021 and you will receive your funds within 72 hours from funding approval. Any applicable fax fees will be paid. Please call me if you have any questions concerning this matter. Thank you for your prompt attention to this request.

BORROWER AUTHORIZATION FOR PMRG

PMRG is hereby authorized to obtain a payoff letter for the above-mentioned account. So that the payoff figure will be reliable, I hereby direct you to freeze the escrow account and/or line of credit as of the date of the payoff request. Do not make any disbursements from the escrow account or honor any additional checks drawn on a line of credit. Upon receipt of the payoff, I direct that the account should be closed, the mortgage satisfied of record and any remaining escrow funds returned to the borrower.

Borrower's Signature Date

Borrower's Signature Date